

# BANK INFORMATION FORM

PLEASE SIGN THIS LETTER OF AUTHORITY AND SEND IT TO YOUR BANK

Bank: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

For the attention of: \_\_\_\_\_

Account name (s): \_\_\_\_\_

I/We hereby authorise the Bank to complete this form giving details of our banking arrangements, facilities and balances

Signed by the Client: \_\_\_\_\_ for and on behalf of: \_\_\_\_\_

**1** What is the present balance of the following accounts:

- |   |         |                        |         |
|---|---------|------------------------|---------|
| (a) Current Account(s)                              | £ _____ | (b) Deposit Account(s) | £ _____ |
| (c) Term Loan Account(s)                            | £ _____ | (d) Undischarged Bonds | £ _____ |
| (e) Other Account(s)/Contingencies (please specify) | _____   |                        |         |

**2** What are the authorised limits in respect of:

- |               |         |                    |         |
|---------------|---------|--------------------|---------|
| (a) Overdraft | £ _____ | (b) Loan Account   | £ _____ |
| (c) Bonds     | £ _____ | (d) Other Accounts | £ _____ |

When is the next review date: \_\_\_\_\_

Has the Bank granted all the facilities applied for in the last three years? Yes / No

**3** Please detail security held by the Bank against the facilities listed in Section 2 above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4 What was the turnover i.e. total Bank lodgements for:

(a) Last calendar year: £ \_\_\_\_\_ (b) Current year to date: £ \_\_\_\_\_

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5 Total interest payable/receivable:

(a) Last calendar year: Debit £ \_\_\_\_\_ Credit £ \_\_\_\_\_

(b) Current year to date: Debit £ \_\_\_\_\_ Credit £ \_\_\_\_\_

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6 What were the maximum and minimum monthly balances of the current account for the last twelve months? Please indicate clearly whether the balances are debit or credit. Where Client operates more than one account please append separate details on each account.

Period from \_\_\_\_\_  
to \_\_\_\_\_

Month	Max	Min	Month	Max	Min
1	_____	_____	7	_____	_____
2	_____	_____	8	_____	_____
3	_____	_____	9	_____	_____
4	_____	_____	10	_____	_____
5	_____	_____	11	_____	_____
6	_____	_____	12	_____	_____

(Note: Month 1 is the most recent month).

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7 Please give your opinion regarding the suitability of your clients for a Bond to be issued for the sum of £ \_\_\_\_\_ for a period of \_\_\_\_\_

Signed: \_\_\_\_\_ Bank Stamp:  
Authorized Bank Official

Date: \_\_\_\_\_

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